

Public Bodies Climate Change Duties Compliance Reporting Template 2022/23

1. Overview

This template is provided for public bodies required to report annually in accordance with the Climate Change (Duties of Public Bodies Reporting Requirements) (Scotland) Order 2015, as amended by the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020 which took effect for reporting periods commencing on or after 1 April 2021.

Reports must be submitted to ccreporting@ed.ac.uk by 30th November. Late submissions will not be accepted for analysis and may be deemed non-compliant with Public Bodies Duties reporting requirements.

2. Guidance

1. The "Profile of Body" tab must be completed before proceeding to add any other data.
2. Question 1f must be completed to ensure the correct emission factors are applied in Q3b.
3. If you need to add more rows in any table please email the fi ccreporting@ed.ac.uk
4. More emission factors from the UK Government (DESNZ) release have been included this year. When completing Q3b you can filter by the Emission Type dropdown in column C.
5. Please only use the "Other" emission source rows (130 onwards) when there is no relevant emission source in the dropdown lists or if you have bespoke data/emission factors. Please provide a brief explanation in the comment field.
6. The water supply and sewage emission factors are based on Scottish Water's carbon intensities of service supply, one of the lowest in the UK water industry. If you still wish to use the UK DESNZ (formerly BEIS) factors (which are more than double) you will need to enter consumption data in an "Other" row.
7. Some auto-checks have been added to improve the quality of data entries, e.g. correct emission scopes where only one category ever applies.
8. More detailed reporting guidance is available [on the SSN website.](#)

3. Colour Coding used in the template

	Dropdown box - select from list of options
	Uneditable/fixed entry cell
	Editable cell

Part 1: Reporting Body

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Section 1: Introduction

1.1 Purpose of the Report

This report details the progress made in implementing the Sustainable and Climate Change Strategy for the year 2023-2024. It provides an overview of the key areas of focus, the actions taken, and the results achieved. The report is intended for the College's Board of Management and other stakeholders interested in the college's sustainability and climate change efforts.

The report is structured as follows: Section 1: Introduction; Section 2: Key Areas of Focus; Section 3: Progress Made; Section 4: Challenges and Opportunities; Section 5: Future Plans. This report is a summary of the work done and is not intended to be a detailed account of every activity.

Section 2: Key Areas of Focus

Area of Focus	Key Objectives	Key Actions	Key Results
Carbon Footprint Reduction	Reduce carbon footprint by 10% by the end of the year.	Implement energy-saving measures in buildings, such as LED lighting and energy-efficient appliances.	Reduced energy consumption by 8%.
Waste Management	Reduce waste to landfill by 15%.	Implement a recycling program and encourage staff and students to recycle.	Reduced waste to landfill by 12%.
Water Conservation	Reduce water consumption by 5%.	Install water-saving devices in buildings and encourage staff and students to conserve water.	Reduced water consumption by 4%.
Green Procurement	Source 20% of goods and services from sustainable suppliers.	Develop a green procurement policy and encourage staff to purchase sustainably.	Source 18% of goods and services from sustainable suppliers.
Staff and Student Engagement	Engage staff and students in sustainability and climate change activities.	Organize sustainability events and campaigns, such as Earth Day and Green Week.	Increased staff and student participation in sustainability activities.

The following table provides a summary of the key areas of focus and the progress made during the year.

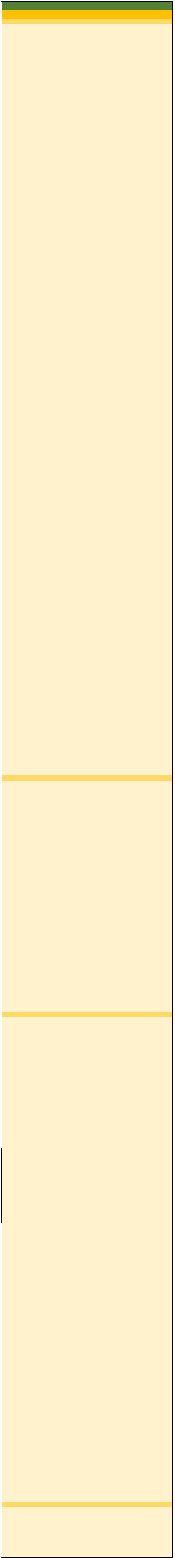
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Publications Report in Compliance with Climate Change Act 2009 Template

1.1.1. How does your organisation contribute to reducing greenhouse gas emissions?

Chalgate Clyde College ensures legislative compliance with the Procurement Reform (Scotland) Act 2012 and other relevant legislation and is aligned with the College's and the Scottish Government's net zero strategy objectives. In the context of the legislation requires the College to meet the Sustainable Procurement Duty. Through the Sustainable Procurement Duty in compliance with the Act, the College will have considerations to the environmental, social, and economic issues relating to all regulated procurement and how benefits can be secured as a contract by contract basis by taking proportionate action to involve SME's, third sector bodies, and regional business in our procurement activities and to drive benefit not only the College but the wider Scotland economy. To support compliance with the duty the College will endeavour to make use of available tools and systems such as the Scottish Public Procurement Framework Tool, the Sustainability Tool, Life Cycle Impact Mapping, the Contract Finder Framework as well as other tools of interest. Sustainability objectives remain relevant and proportionate to the scope of the procurement. Our procurement mission, defined within our Procurement Strategy, is to support the College's wider mission by enabling and supporting the College to continue to deliver value for money through continually improving our sustainable procurement practice. This includes completing Sustainability Tools, Impact Assessments and Life Cycle Costing for all regulated procurement activity. One of our procurement objectives is to embed social, ethical, social and environmental policies within the College's procurement function and to comply with the relevant Scottish, UK and EU legislation in performance of the sustainable procurement duty. Within the objective are the following actions and contributions for the College: 1. Set and the organisational policy on how regulated procurements are to be undertaken in compliance with the sustainable procurement duty. 2. Complete Sustainability Procurement Tool with the Project Strategy Document for all regulated procurement to make opportunities to consider social, economic, and environmental considerations. 3. Apply the results framework to develop action plans. 4. Embed sustainable procurement duty in processes to take full consideration of the whole life cycle, environmental and social impacts in assessment of value for money.

1.1.2. How do you measure your contribution to reducing greenhouse gas emissions?

The procurement function contributes to Project Strategy Document for every tender over the value of £25k which includes a Sustainability Tool. This tool helps identify ethical, social and environmental impacts and compliance for the College and Community of the goods, works or services being procured. Objectives identified are fed through the tender document, resolution and contract management (RFI). Chalgate Clyde College complies with the Sustainable Duty under legislation by including ethical, social and environmental sustainability within tender specifications and as part of the award criteria.

1.2. How do you measure your contribution to reducing greenhouse gas emissions?

Sustainability and Community Benefits questions are asked within every tender document the College publishes and these questions are weighted and scored.
Example: Tenderers are asked to demonstrate how they will effectively ensure the reduction of waste, promote the extension of product life, and implement circular economy principles throughout the delivery of the Contract.

2023 Information and Evidence

2023 Information and Evidence
The data has been prepared through collation of source information. The evidence data was discussed by a group of senior College staff. The Vice Principal Resources and College Development checked the document for accuracy for submission.

2023 Information and Evidence
SAC Scotland Group Peer Review 20th November | https://www.nswr.org.uk/hq/press_single_event.php?event_id=867

2023 Information and Evidence
There is no specific external validation process although much of the source data comes from external providers e.g. through utility bills and supply chain supplier statements via the HPC & HCA open reports.

2023 Information and Evidence
Yes

2023 Information and Evidence

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