

**NOTES OF THE MEETING OF THE LEARNING AND TEACHING COMMITTEE  
HELD ON 15 MAY 2019  
THE BOARDROOM, LANGSIDE CAMPUS**

**PRESENT:**

Gordon McGuinness	Committee Chair
Jon Vincent	Principal and Board Member
Fiona Godsman	Board Member
Karolina Gasiorowska	Board Member

**IN ATTENDANCE:**

Brian Hughes	VP, Curriculum and External Relations
Eric Brownlie	AP, Quality and Performance
David Marshall	AP, Student Experience
Gillian Murray	Clerk to the Board (Minute Taker)

**19.18 WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. There were apologies from S Henson.

**19.19 DECLARATIONS OF INTEREST**

No declarations of interest were received. F Godsman reminded the Committee that she was a trustee of the Glasgow Clyde Education Foundation and would have a conflict in any discussion regarding same.

**19.20 MINUTE OF MEETING HELD ON 13 FEBRUARY 2019**

The minute was accepted as a true record of the meeting of 13 February 2019.

**19.21 MATTERS ARISING**

The action on the Matters Arising Grid had been completed.

**19.22 STUDENT PRESIDENT REPORT**

The Chair invited K Gasiorowska to speak to the Report issued with the Agenda.

K Gasiorowska took the Committee through the Report outlining the work of the GCCSA. The Committee noted the process used for the Student Elections and congratulated the new sabbatical officers on their election success.

K Gasiorowska updated the Committee on the work of the Class Reps, explaining that the final meeting had taken place with the meeting being used to obtain feedback from students about their preparations for exams and how the College or GCCSA could support the students through this period. The Committee discussed the feedback, noting that many of the

areas highlighted as being positive were also being highlighted as negative in other areas of the College, demonstrating an inconsistency of approach throughout the College. The Committee acknowledged the importance of the new Learning, Teaching and Assessment Strategy in ensuring a consistent approach is taken across the College.

K Gasiorowska outlined the work with SPARQS this year, highlighting to the Committee the positive feedback from students who had undertaken the in house class rep training. The Committee also received an update on the various areas of Mental Health Training which are ongoing. The Committee acknowledged the importance of Mental Health training and commended the GCCSA on its progressive work over the year in this area.

K Gasiorowska outlined the two objectives which the GCCSA would like to achieve through the Learning and Teaching Committee over the next year. The Committee agreed that these were sensible objectives. A Discussion took place around the handover to the new sabbatical officers and the steps that would be taken to ensure consistency was maintained with the handover to the two new Student Board Members

The Committee thanked K Gasiorowska for her detailed report and hard work over the two years as President of GCCSA and member of the Learning and Teaching Committee, recognising the progress that has been made.

### **19.23 LEARNER EXPERIENCE UPDATE**

D Marshall was invited to speak to the Report issued with the Agenda. D Marshall outlined the process that had been used for the Student Election, highlighting the increased engagement with the process which resulted in the highest ever turnout of students at a GCCSA election. The Committee noted that the election process had been supported by ICT and Marketing.

D Marshall provided an update on the recent bid to GCEF in relation to Learning and Teaching Transformation. The Committee noted that GCEF agreed to provide funding over three years ( with the 1st phase being up to September 2019 ). B Hughes provided an update on a recent trip to Grimsby College and informed the Committee that members of the e-learning team would also be going to Grimsby College to learn more about their e-learning model.

D Marshall provided an update on the Mentally Healthy College Project, informing the Committee that the project in partnership with SAMH was nearing its end. D Marshall informed the Committee that GCRB has set aside funding from the Regional allocation for professional leadership services in relation to mental health and that Glasgow Clyde

College was engaging in discussions with GCRB about how this funding could be utilised.

D Marshall provided an update on the Careers Education Project.

Having discussed the Report, the Committee thanked D Marshall for his update.

#### **19.24 ROA 19/20 UPDATE**

B Hughes was invited to speak to the Report issued with the Agenda.

B Hughes outlined the journey of the ROA and its development. B Hughes then took the Committee through the appendices provided with the papers, which set out Key Performance Indicators for the session 2019/20.

The Committee discussed the Collaborative Projects, agreeing that a more meaningful programme of projects should be put in place prior to funding being retained in future years. The Committee agreed that the costs of input into the Collaborative Projects should be visible to GCRB to ensure there is balance across the three Colleges. The Committee discussed the increased targets for SIMD10 learners and disabled learners with the Committee discussing the practical impacts of these increases. Discussions also took place around the increase in the target for learners articulating to degree level courses at University with the Committee observing that this is an ambitious target.

The Committee thanked B Hughes for his report and invited B Hughes to circulate the final ROA by email to the Committee and bring to the Board when available. BH

#### **19.25 REGIONAL LEARNING & TEACHING COMMITTEE**

B Hughes was invited to provide a verbal update on the work of the Regional Learning & Teaching Committee. The update covered the work being done on Developing the Young Workforce and the recent bid to Skills Development Scotland for Foundation Apprenticeship funding.

B Hughes informed the Committee of a recent project undertaken by the Regional Retention and Attainment Group to consider specific subject areas where the PIs were particularly poor and consider what was being done in those areas and share best practice to improve PIs. Following the success of the initial project this is now being rolled out across other subject areas.

Updates were also given on the Articulation Agreement entered into with the University of Glasgow and the recent discussions between the Colleges, SDS and Barclays Bank and the potential creation of bespoke programmes for potential employees.

The Committee thanked B Hughes for the update.

#### **19.26 ANALYSIS OF LEARNER WITHDRAWAL**

E Brownlie was invited to speak to the Report issued with the Agenda. E Brownlie provided an overview of the Early Withdrawal rates drawing comparisons with previous years. E Brownlie acknowledged that there had been an improvement on earlier years but accepted that there were still inconsistencies across the College and that further work was ongoing to improve this.

The Committee discussed the report. The Committee noted the spike in learner withdrawal at week 3 of the term and discussions took place around the possible reasons for this.

B Hughes informed the Committee that a revised Guidance Model was being developed which would be more focussed. The Guidance Model would be brought to a future meeting of the Committee.

EB

The Committee thanked E Brownlie for his Report.

#### **19.27 STUDENT FOCUS GROUPS UPDATE**

E Brownlie was invited to speak to the Report issued with the Agenda.

E Brownlie took the Committee through the Report, outlining the background to the L&T Focus Groups and highlighting the feedback from the Focus Groups.

The Committee discussed the Report. Discussions took place around identifying those subject areas where they are not engaging with this process and steps that could be taken to ensure engagement and promote a stronger focus on performance monitoring. The Committee were keen to see the feedback from the focus groups being fed into the Learning & Teaching Strategy.

The Committee noted common themes being reported as both positive and negative and observed that this demonstrated inconsistencies across the College.

G McGuinness offered to share information from a similar exercise carried out within the Careers Department at SDS.

GMcG

The committee thanked E Brownlie for the Report.

#### **19.28 LEARNING, TEACHING AND ASSESSMENT STRATEGY UPDATE**

E Brownlie was invited to speak to the Report issued with the Agenda.

E Brownlie outlined the key themes underpinning the refreshed Learning, Teaching and Assessment Strategy and invited the Committee to discuss these.

The Committee discussed the themes. Discussion took place around the importance of Career Long Professional Learning. Discussions took place around the possibility of industrial work experience.

E Brownlie informed the Committee that the Strategy would be brought back to the Committee at a later date.

EB

The Committee thanked E Brownlie for the Report.

**19.29 APPLICATIONS 19/20 PROGRAMMES**

E Brownlie was invite to speak to the Report issued with the Agenda.

E Brownlie provided an overview of the current Application figures, advising the Committee that the Applications were up by 1000 since the paper had been produced. E Brownlie informed the Committee that a number of Open Days were planned to target particular programmes. Over 3000 offers had been made to existing students being the highest number to date. Theses students are not required to apply but offered places depending on their performance as internal candidates.

The Committee thanked E Brownlie for the Report.

**19.30 CREDIT 18/19 PROGRESS UPDATE**

The Committee noted the Credits Progress Update.

**19.31 INTERNAL AUDIT REPORTS**

The Committee noted the Internal Audit Reports noting that the Reports were good and did not contain any recommendations.

**19.32 COMMUNITY PLANNING / INTEGRATED GRANT FUND**

The Committee noted the Report.

**19.33 EQUALITIES IMPACT ASSESSMENT ON DECISIONS MADE**

No decisions had been made.

**19.34 REVIEW OF PAPERS (INCLUDING DISCLOSABLE STATUS)**

All items were deemed to be disclosable.

**19.35 ANY OTHER BUSINESS**

J Vincent provided a brief update on the ongoing strike action, explaining the impact on students of the 'action short of strike' which is also ongoing.

**DATE OF NEXT MEETING**

The next meeting will take place on 13 November 2019 at 4.30pm, the Boardroom, Langside Campus.