

**NOTES OF THE NINETEENTH MEETING OF THE LEARNING AND TEACHING
COMMITTEE HELD ON 13 FEBRUARY 2019
THE BOARDROOM, LANGSIDE CAMPUS**

PRESENT:

Jon Vincent	Principal and Board Member
David Newall	Chair, Board of Management
Fiona Godsman	Board Member
Fiona Robinson	Board Member
Stephen Henson	Board Member

IN ATTENDANCE:

Brian Hughes	VP, Curriculum and External Relations
Eric Brownlie	AP, Quality and Performance
Catrina McGregor	Senior Lecturer, School Liaison
David Marshall	AP, Student Experience
Glenn Heritage	Clerk to the Board (Minute Taker)

19.01 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting. There were apologies from Gordon McGuinness and from Karolina Gasiorowska with Fiona Robinson attending in her place. D Newall, Chair of Board of Management was co-opted to the Committee and chaired the meeting.

19.02 DECLARATIONS OF INTEREST

No declarations of interest were received.

19.03 MINUTES OF MEETING HELD ON 7 NOVEMBER 2018

Under item 18.36 the wording should be revised to 'a limited number of courses of which two form the majority of students at this level'.

In all other respects the minutes were accepted as a true record of the meeting of 7 November 2018.

19.04 MATTERS ARISING

The Committee reviewed the actions and noted items completed. These will now be removed. Item 18.10 J Vincent advised the Committee that all new start lecturers now receive training in teaching practice when commencing employment.

19.05 STUDENT PRESIDENT REPORT

F Robinson was invited to give a verbal update on the work of the Student Association and views of students.

F Robinson spoke about the work and progress with class representatives which is to be extended to include school pupil class representatives from August, the forthcoming 2019 elections which are to be held earlier and work relating to mental health and awareness.

The Committee agreed that earlier elections would allow a V-President handover in June and the option for the incoming student Vice President to attend the June Board meeting.

The Committee were pleased to hear that GCCSA has been nominated for a SPARCS award for its innovative class representative system. GCCSA is also a contender for NUS award for its ESOL campaign.

Work is also being progressed with EVIP (Enhanced Vocational Inclusion Programme students). The Committee discussed this and the opportunities for senior phase students as well as the challenges posed.

The Committee noted the information provided and F Robinson was thanked for her update.

19.06 SCHOOLS ACTIVITY PRESENTATION

C McGregor joined the meeting for this item only and gave a presentation on recent schools activities.

The Committee learned that GCC is the largest provider of senior phase certified courses in Glasgow offering a total of 71 courses.

The presentation provoked discussion and covered the gender balance and withdrawal rates. Of particular note and interest was the statistic that only 14% of these pupils progress to further study with GCC. Potential reasons for this were discussed, and the absence of both comparative and tracking data to enable a full analysis.

Following some discussion the Committee noted their interest in the successes and challenges of this programme. It was also noted there is further work required to identify room for growth; one measure would be further liaison with schools who are less highly engaged.

The Committee thanked C McGregor for her presentation

19.07 LEARNER EXPERIENCE UPDATE AND REPORT

D Marshall was invited to present the report previously circulated.

The report gives an overview of some of the student experience work and its progress.

The Committee were asked to note the increasing complexity of additional support needs and the support given to maximise attainment and retention.

D Marshall clarified that the levels and methods of support offer the same quality and service across all campuses.

In respect of the Library there was discussion about the CLA licence and the value and assurances it offers. The College is now working with a consultant to identify measures required to reduce liabilities and risks and allow withdrawal from the CLA licence.

D Marshall also updated the Committee in terms of the VLE progress and the potential bid to GCEF for a transformative learning and teaching project.

The Committee were also advised of work in progress with student advice services in particular with ESOL students to offer a progression pathway to other courses with GCC. The Committee also noted strong partnership work with Glasgow City council and the funding of 2 Lead Practitioners within the nurseries.

The Committee thanked D Marshall for his report.

19.08 SFC P1 PUBLICATION DATA

B Hughes was invited to speak to the report issued with the agenda papers.

B Hughes circulated a paper charting the statistics for P1 data 2017-18. The Committee were pleased to note the overall improving figures across categories with exception of HE PT successful completions.

Figures were provided for gender and other equality characteristics as well as care experienced learners as required by SFC. These were discussed by the Committee noting the links to the Enhancement Plan. This College continually aspires to achieve more for its students including, for example, measures to improve courses if they are performing less well by reviewing, analysing and seeking feedback rather than simply removing.

The Committee noted that care experienced young people in particular can be very reluctant to disclose making absolute figures unlikely. There was also discussion around further skills needs for this group in terms of personal finance, housekeeping and social skills and how the College could responsibly incorporate some of this learning by embedding within courses and recognising skills learned during coursework.

The Committee noted progress made and that areas performing less well related to very small numbers of students.

B Hughes was thanked for his report.

19.09 PLANNING CYCLE – PORTFOLIO DEVELOPMENT 19/20

B Hughes was invited to speak to this report previously circulated.

The report provided an overview and the Committee were asked for their ideas and thoughts around course design and

content. The non-advanced level courses have options and senior management are keen to hear from members' own experience what might be included within programmes to support future skills needs across sectors and industries.

An open discussion followed, with number of thoughts around the 'soft' skills required by employers and reference to the SDS report Skills 4.0 from 2018.

The Committee discussed mechanisms by which these could be built into courses as well as the role of careers advice and guidance in assisting students to reflect on the skills they have acquired.

After a wide ranging discussion Committee members were invited to contact B Hughes with any further suggestions.

**BH/
Committee
Members**

The Committee also noted the current portfolio status within the report.

19.10 REGIONAL OUTCOME AGREEMENT UPDATE

B Hughes was invited to speak to this report previously circulated.

B Hughes introduced the high level narrative explaining that the ROA is an iterative process. The narrative provided sets out current priority areas and the Committee were asked if any gaps could be identified which could then inform the next iteration.

The Committee discussed this and highlighted partnership approaches and working as an area for further inclusion.

The Committee would like to see an emphasis on opportunities for partnership despite the acknowledged challenges.

B Hughes was thanked for his report.

19.11 ENHANCEMENT PLAN PROGRESS REPORT

E Brownlie was invited to speak to the report previously circulated.

The Enhancement Plan received by the Board last October had been submitted and endorsed by SFC and Education Scotland and it was explained that a lot of work is now currently in progress. This report therefore is an update on the progress of some areas within the Plan.

E Brownlie highlighted the course dashboard, a front end developed to give greater granularity and identification of relevant data. There was discussion around the system and the overview and accountability of progress which it affords allowing questions to be raised much earlier in the tracking process.

The Committee appreciated the advantages and additional detail this provided and noted the progress already made.

E Brownlie also highlighted the peer learning model through which teachers can observe classroom practice with their

peers and the ambition to achieve EIS support for the adopted model.

The Committee noted the report and progress so far made and wished to compliment the work involved to develop the new data system.

19.12 STUDENT WITHDRAWALS 2018/19

E Brownlie was invited to speak to the report previously circulated.

The Committee were advised that, although at an early stage in the year, withdrawal rates appear to be improving (reducing) against the previous year.

E Brownlie explained that, whilst the figures presented referred to the current status, early withdrawals often gave the most accurate figures and it was expected that improvement would continue.

The Committee noted the contents of the report and the current improvement.

Items for Noting

19.13 CREDIT PROGRESS TO DATE 2018/19

B Hughes introduced this report for noting by the Committee. The Committee were advised that the figures presented were as at 1st February and the level above target has since increased further to approximately 0.4%. This will continue to change.

The Committee noted the contents of the report.

19.14 JANUARY PROGRAMMES UPDATE

E Brownlie introduced the report previously circulated.

The Committee noted that the College had a very positive level of January enrolments.

In response to a question the Committee were assured that if a course was cancelled any students who had registered would be offered another similar course with all suitable alternatives being explored.

The Committee noted the report.

19.15 EQUALITIES IMPACT ASSESSMENT ON DECISIONS MADE

There have been no decisions and therefore no equality issues. Consideration of equalities was given within items 19.06 and 19.08.

19.16 REVIEW OF PAPERS (INCLUDING DISCLOSABLE STATUS)

All items were deemed to be disclosable.

19.17 ANY OTHER BUSINESS

There was no other business.

DATE OF NEXT MEETING

The next meeting will take place on 15th May 2019 in The Boardroom, Langside Campus.

Approved