**Application for Appointment as Board Member**

**In confidence**

Please complete this form in BLACK ink or electronically and return to Gillian Murray, Clerk to the Board, Glasgow Clyde College, 50 Prospecthill Road. Glasgow, G42 9LB or by email to [gmurray@glasgowclyde.ac.uk](mailto:gmurray@glasgowclyde.ac.uk) together with a **CV** and a completed Glasgow Clyde College Equal Opportunities Monitoring Form no later than **Friday 21st June 2019**

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| **Application for the role of Board member of Glasgow Clyde college.** | | |
| Where did you see this role advertised? |  | |
| **Personal Information** | | |
| Surname |  | |
| Initials |  | |
| Address |  | |
| Postcode |  | |
| Telephone | Home / Daytime: | |
|  | Mobile: | |
|  | Preferred: | |
| Email |  | |
| **For Office Use only**  Date received:  Interview:  Offer of Appointment: | | |
| **Reason for applying**  Please say why you have decided to apply for a position on the College Board. | | |
| **Statements**  Please use the following to provide statements which help demonstrate that you have the skills and experience required for this role. Please ensure that you refer to the Role Description and Person Specification. | | |
| **Providing strategic advice and ability to see the bigger picture**  Please ensure you give an example of when you have given strategic advice and the outcome of that advice.  The box will expand as you type. | | |
|  | | |
| **Ability to analyse complex information to reach sound conclusions and decisions**  Please ensure you give an example of when you have had to analyse complex information explaining how you reached a conclusion and the outcome of that decision. | | |
| The box will expand as you type. | | |
| **An understanding of Corporate Governance**  Please explain how you have been involved in or aware of what corporate governance is (previous board experience is not required | | |
| The box will expand as you type. | | |
| **Desirable knowledge and Skills**  Please indicate your expertise in one or more of the following areas and comment according. Please state whether you feel your expertise is Low / Medium of High for each skill.  Please note, the following skills are not essential. | | |
|  | Comment | Low/ Medium/High |
| An understanding of the current challenges and opportunities in the College sector |  |  |
| Financial Experience |  |  |
| Knowledge / understanding of ethnic minority communities |  |  |
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| **Declaration** | | |
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| If you give any information that you know is false, or if you withhold information, this may lead to your application being rejected.  I declare that the information I have given is, to the best of my knowledge or belief, true and complete.  I declare that I have read the Glasgow Clyde College Code of Conduct for Board Members.  I declare that I am not disqualified from holding a Board role for any reasons set out below (see Exclusions)  I declare that I have completed the Fit and Proper Persons Test declaration truthfully to the best of my knowledge and belief  **Signature …………**  **Date ………………..** | | |
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| **The Fit and Proper Persons Test** | | |
| **Declaration for Fit and Proper persons test**  **Declaration**  Name of organisation in full Glasgow Clyde College  Name of individual……………………………………………………………………...  Role in the organisation Board Member (applicant)  I, the undersigned, declare that:   * I am not disqualified from acting as a charity trustee * I have not been convicted of an offence involving deception or dishonesty (or any such conviction is legally regarded as spent) * I have not been involved in tax fraud or other fraudulent behaviour including misrepresentation and/or identity theft * I have not used a tax avoidance scheme in connection with personal finance, business, or any charity or company of which I a have been a director or employee. * I have not been involved in designing and /or promoting tax avoidance schemes * I am not an undischarged bankrupt * I have not made compositions or arrangements with my creditors from which I have not been discharged * I have not been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity * I have not been disqualified from serving as a Company Director or removed from acting in a management position within a company.   Signed………………………………………………………………………………….  Date……………………………………………………………………………………. | | |
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| **Equal Opportunities**  The Glasgow Clyde College Equal Opportunities Monitoring Form is provided as a separate document.  Completion of this form is voluntary, but helps us greatly to achieve our aims in support of equality practices and diversity and inclusion.  We therefore thank you for completing and returning this to us, and assure you that it will not be seen by the selection panel. | | |
| **CV**  In addition to the application form please submit a **CV** of no more than two sides of A4 in font no smaller than 11 detailing positions held and relevant dates. | | |
| Please submit all completed documents to [gmurray@glasgowclyde.ac.uk](mailto:gmurray@glasgowclyde.ac.uk) or post to the address below  Gillian Murray, Clerk to the Board  Glasgow Clyde College  50 Prospecthill Road  Glasgow, G42 9LB | | |