BOARD MEETING

Date of Meeting	13th December 2017
Paper Title	Glasgow Clyde College Student Association (GCCSA) Election Process
Agenda Item	17.101
Paper Number	17.101A, B, C and D
Responsible Officer	D Marshall; Assistant Principal Student Experience
Status	Non disclosable
Action	For discussion

1. Report Purpose

This paper provides members with a formal oversight of the governance procedures applied internally prior to the student elections.

2. Recommendations

The Board is asked to **DISCUSS and NOTE** this paper

3. Background

The Henderson Loggie Internal Audit on Corporate Governance stated:

"We consider there would be benefit in more formal procedures about the student nomination and election to be created, including what oversight should by undertaken by College management, and that there should be reporting by College management to the Board, both before (about the arrangements in place for the conduct of student elections and nominations) and afterwards (about how the student elections actually progressed and any issues and how these were resolved)".

This report is the first instance of the College management providing formal reports prior to, and after the student election in each session.

Attached are extracts from the GCCSA Constitution (17.101A), GCCSA Schedules (17.101B) , 2017 Election Report (17.101C) and a draft Election Timeline (17.101D).

4. Risk Analysis

If the electoral process is not fair, reliable and valid the College may not be able to secure democratically elected representatives as required under the Post-16 Education **(**Scotland**)** Act 2013, to serve as Board of Management members.

5. Legal Implications

The process must satisfy the requirements of the Education Scotland Act 1994.

6. Financial Implications

There are no financial implications identified.

7. Regional Outcome Agreement Implications

N/A

8. Has an Equality Impact Assessment been carried out?

An EIA was carried out when online voting was first introduced in session 2015/16.