

South Adult Learning Partnership

Minutes of Meeting

Location St Francis Centre **Date** 27th June 2017

Present Christine Nanguy (Pollokshaws ALN Project), Cheryl McLean (Glasgow Clyde College), Jim Lee (Glasgow Clyde College), Mary Rocks (Glasgow Life), Ruth Forsyth (Finn's Place), Shaun Pearce- Chair (Glasgow Life), Susan Johnston (Homestart), Victoria McHard (Glasgow Clyde College)

Apologies Alison McLachlan, Cathy Mullen, Fiona McGovern, Gail Cochrane, Joanne Aitken, Karen Armstrong, Nadeem Hanif, Norman Ferguson, Sallie Condry, Sheila White.

AGENDA

ACTION POINTS

No	Item	Description/Action	Person	Action
1.	Welcome	Shaun Pearce welcomed partners to the St Francis Centre, a Glasgow Life Venue. Partners briefly introduced themselves and their roles.		
2	Apologies	Apologies were noted.		
3.	Previous Minutes/ Matters Arising	Amendment to minutes: Karen Armstrong requested an amendment to point 10 on the agenda. Matters from the Minutes: DWP Contact: Patrick Friel- Patrick.Friel@dwp.gsi.gov.uk . Partners are invited to	VMcH	Amendment to be made to minutes and to re-circulate.

		<p>contact Patrick with any details of ESOL/ALN, Employability and Community programmes and classes (include start and end dates). Patrick covers a large area of Scotland including the South of Glasgow.</p> <p>Venue for future SALP meetings: If you would like to host the SALP Meeting on 5th December, let Victoria McHard know.</p> <p>Publicity: If you would like anything shared via CLD Glasgow Clyde Facebook or via the distribution list, forward to Victoria.</p> <p>Funding Proposals: The majority of funding has been allocated in the South East and all funding in the South West has been allocated. Additional funding might be available for any unique proposals. Any further interest, speak to Sheila White or Cheryl McLean in the first instance.</p> <p>Partnership Working: Shaun addressed an issue to a response raised during the previous meeting, that proved later difficult to follow up and quantify. Shaun suggested to partners, that if they are ever unhappy with any local services provided by partners and partnerships, to address any concerns they may have with the providers directly before raising them at the SALP meetings. Partners were reminded that SALP Minutes are widely circulated and read by senior managers and directors.</p> <p>Previous minutes were approved.</p>		
4.	Glasgow Life Aye Write Presentation	<p>Due to technical issues, no slides were available for this presentation. Shaun gave a short summary about the Aye Write 2017 events.</p> <p>The ESOL Event this year was held in Royal Concert Hall which was a suitable venue in that there was a separate area for refreshments and space to display learners work on the theme 'Learning for the Future'. Over 230 learners and their families were piped into the main theatre hall, 31 individuals and a group of 12 learners performed their work and</p>		

		<p>at the interval a fiddler played and an impromptu cèilidh dance was enacted by staff.</p> <p>The ALN Event was held at the Mitchel Library in the Annan room, which again proved to be a suitable space, with learner's work being displayed, 130 learners and staff in attendance and 40 learners performed readings of their work.</p> <p>The organisation for the 2018 Aye Write Event plan to start this year to allow a greater lead in time and hopefully will be allow further groups of leaners to get involved.</p>		
5.	Feedback from Glasgow Learning Partnership Meeting	<p>A contact was provided for DWP (Patrick Friel- Patrick.Friel@dwp.gsi.gov.uk.) If there are a number of Jobseekers interested in a specific type of class, the Job Centre may be willing to commission work.</p> <p>Currently Universal Credit is only affecting new single claimants and Glasgow is the last area to move to the full implementation of the Universal Credit system in September 2018 for all new and existing claimants. There will likely be a large number of people requiring information and support in the lead up to the implementation date and any personal changes in circumstances for all existing claimants on benefits will automatically be transferred over to Universal Credit come September 2018.</p> <p>A new ESOL Map from ESOL Network Project is currently being proposed and Mags Wilson from City of Glasgow College is looking for assistance and support to work on an improved ESOL map and leaflet.</p> <p>Glasgow Life Learning Review is currently in progress. Shaun will update the group when he knows more.</p> <p>Francis Bradley circulated ALN Hotspots. By raising the percentage rate of the hotspots, Govan and Castlemilk are now included and highlight as hotspot areas in the South. Questions were asked at the Glasgow's Learning Partnership of what the information was based on and Frances</p>		

		<p>informed the group it was based on geographical unemployment or attainment levels.</p> <p>Future HMIE Inspections was discussed and how they will focus more on the evidence used to assist and inform community classes.</p> <p>Shaun asked SALP Partners: What type of evidence do they use?</p> <p>Jim Lee uses evidence to shape the EASE service. He works closely alongside Mags Wilson and as a result of sharing data offers morning and afternoon sessions. Shaun asked Jim if he could summarise the statistics gathered during ESOL assessments and present them at a future meeting.</p> <p>Mary Rocks discussed speaking to students to catch their feedback. For example, she has heard that a lot of learners haven't heard whether or not they have a place at college or not.</p> <p>Christine Nanguy said it is important to be flexible to support learner needs. Christine also spoke about the Equal Opportunities LOTIS form and how PALS is working on making the collection of equalities information more accessible at the project, whilst completely anonymous. Further discussion took place on lack of feedback from the LOTIS returns, how feedback could be used to inform classes and a time consuming spreadsheet for returning the information. Cheryl spoke about using information gathered by the college as evidence and consulting with new venues and learners.</p> <p>Dates for your diary Family Learning week will be 6th-9th September 2017. International Literacy day is 8th September 2017.</p>	<p>JL</p> <p>SP</p>	<p>ESOL Statistical Analysis</p> <p>Speak to Francis Bradley about LOTIS Forms.</p>
6.	Discussion Topic: SALP Members Exercise	<p>SALP partners in attendance were asked to discuss the benefits of attending SALP meetings and how the partnership meetings can be improved? Mary Rocks kindly recorded the group responses on the flip chart.</p>		

		Feedback will be circulated for partners at a later date.		
7.	The Learners Voice/ Learner Involvement	No update at this time. Will remain on the agenda.	SP/SW	Agenda Point
8.	South Programmes Funding & Project Update	<p>Christine Nanguy- PALS: Christine is looking for volunteer conversationalists and written resources for a Language Café. Life in the UK course had a poor uptake. Christine was advised to contact ESOL Register for future classes.</p> <p>Mary Rocks- Glasgow Life: Becoming a Mother in Scotland course was successful. Last session was 26th June and evaluations look good. Possible future course, depending on funding. Mary circulated a Free Holiday Programme leaflet. Copies are available in libraries and community centres. Mary also circulated a Southside Food Map with details of Food Banks, Community Meals, Soup Kitchens and Community Gardens.</p> <p>Mary Rocks - Glasgow Life: ESOL Enrolment day to be held on 28th/29th August at Govanhill Neighbourhood Centre, Daisy Street from 9.30-11.30am. Classes will begin the following week.</p>	CMcL/SP /MR	Discuss ESOL classes.
9.	AOB	<p>Partners were advised of an organisation to donate or receive baby clothes and equipment. The organisation is based in Kilmarnock and can be contacted by email: hillhousecare@gmail.com.</p> <p>Shaun thanked everyone for their attendance.</p>		
10	Date of next meeting	<p>26th September at 10am at Finn's Place.</p> <p>A short presentation will be given on the work taking place at Finn's Place and there will be a presentation on Capacity Building and the CLD National Standards.</p>		

Name	Organisation	Email address
Alison McLachlan	WEA	a.mclachlan@wea.org.uk
Anana Kayani	WSREC	AKayani@wsrec.co.uk
Angela McCutcheon	Rosemount Lifelong Learning	angelmcc32@yahoo.com
Angela Ross	Plantation production	angela@plantation.org.uk
Anna Baillie	Drink Wise Age Well	Anna.Baillie@royalvoluntaryservice.org.uk
Anne-Marie Fox	Epic 360	anne-marie@epic360.co.uk
Audrey Crilly	C – Change	audreycrilly@c-change.org.uk

Azita Jabbari		Azitaa2011@gmail.com
Catherine Garvie	Scottish Union Learning	cgarvie@stuc.org.uk
Cathy Mullen	Govan H.E.L.P	cathy@govanhelp.org
Cheryl Mclean	Glasgow Clyde College- Langside	cmclean@glasgowclyde.ac.uk
Christine Nanguy	PALS	pollokshawsaln@gmail.com
Claire Bradley	Glasgow Life	claire.bradley@glasgow.gov.uk
David Bennett	GCVS	davie.bennett1961@gmail.com
Dehra MacDonald	Inverclyde CLD	Dehra.macdonald@inverclyde.gov.uk
Denise Talent	Move On	denise@moveon.org.uk
Dorothy Graham	Galgael Trust	Dorothy@galgael.org
Duncan Black	Glasgow Life	db@lawsonblack.plus.com
Eileen Bell	Glasgow Life	Eileen.Bell@glasgow.gov.uk
Elaine McKenna	Jeely Piece Club	elaine@jeely.org.uk
Emma Collins	The Village Storytelling Centre	Emma@thevillagestorytellingcentre.com
Fiona McGovern	Ardenglen Housing Association	Fiona.mcgovern@ardenglen.org.uk
Frances Bradley	Glasgow Life	Frances.Bradley@glasgow.gov.uk
Gail Cochrane	Fair Deal	GailCochrane@fair-deal.org
Gareth Green	Momentum Scotland (Bridging Services)	ggreen@momentumskills.org
Garry Farquharson	Volunteer Glasgow	Garry.farquharson@volunteerglasgow.org
Gavin Smith		GavinSmith551@hotmail.com
Gerard Mitchell	Alliance Scotland	gerard.mitchell@alliance-scotland.org.uk
Gillian Leslie	Homestart	gillian@homestartglasgowsouth.org.uk
Harry Maxwell	Sacro Supported Accommodation Service	hmaxwell@sacro.org.uk
Jamila Hassan	Together for Better Life	2gether4better16@gmail.com
Jane Crombie	Glasgow Life	Jane.Crombie@glasgowlife.org.uk
Jennifer Graham	The Spark	j.graham@thespark.org.uk
Jennifer Grant		jennifer22002002@gmail.com
Jim Lee	Glasgow Clyde College	jlee@glasgowclyde.ac.uk
Joanne Aitken	Govan Help	joanne.aitken@govanhelp.org
Joanne Kavanagh	GCC	joanne.kavanagh@glasgow.gov.uk
Karen Armstrong	GCVS	karen.armstrong@gcvs.org.uk
Karen Brown	Glasgow life	Karen.Brown@glasgowlife.org.uk
Karen Gorman	Glasgow city council	Karen.gorman@glasgow.gov.uk
Kim Hill	Momentum Skills	KHill@MomentumSkills.org

Kirsty Williamson	Glasgow Life	toryglenyouthproject@hotmail.co.uk
Leo Plumb	YCSA	leoplumb@ycsa.org.uk
Lesley Donaldson	Glasgow Clyde College	donaldsonl@glasgowclyde.ac.uk
Lorna Boulton	GCC	lorna.boulton@sw.glasgow.gov.uk
Louise Younger	GESOLF	louise@glasgowesol.org
Marc Begley	British Red Cross	marcbegley@redcross.org.uk
Margaret Gilroy	Glasgow Clyde College	mgilroy@glasgowclyde.ac.uk
Marie Dochery	Rosemount Lifelong Learning	marie.dochery@rosemount.ac.uk
Marj Clark	Xchange Scotland	marj@xchangescotland.org
Mary McAuley	British Red Cross	mmcauley@redcross.org.uk
Mary Rocks	Glasgow Life	Mary.rocks@glasgowlife.org.uk
Maymoona Awan	WSREC	mawan@wsrec.co.uk
Michelle McBride	GAMH North West Service Centre	volunteerwest@gamh.org.uk
Nadeem Hanif	West of Scotland Regional Equality Council	nhanif@wsrec.co.uk
Norman Ferguson	Glasgow Life	norman.ferguson@glasgowlife.org.uk
Pauline Cameron	Clyde Education Foundation	pcameron@theclydefoundation.org
Pauline Gillon	Wellbeing services	Pauline.Gillon@ggc.scot.nhs.uk
Pauline Lunn	Ypeople	p.lunn@ypeople.org.uk
Ruth Forsythe	Finns Place	Ruth@finnsplace.org
Sallie Condry	GCVS	sallie.condry@gcvs.org.uk
Sarah O'hare	Govan Help	sarah.ohare@govanhelpp.org
Scott Christie	Working Rite	scott@workingrite.co.uk
Shaun Pearce	Glasgow Life (South West)	Shaun.pearce@glasgowlife.org.uk
Shayron Anderson	Thenue Housing	shayron.anderson@thenuehousing.co.uk
Sheila White	Glasgow Clyde College - Cardonald	swhite@glasgowclyde.ac.uk
Susan Johnstone	Homestart Glasgow South	susan@homestartglasgowsouth.org.uk
Susie Gadhia	Richmond Fellowship Scotland	sgadhia@trfs.org.uk
Victoria McHard	Glasgow Clyde College- Anniesland	vmchard@glasgowclyde.ac.uk