

# South Adult Learning Partnership

## Minutes of Meeting

**Location** Langside Campus, Glasgow Clyde College      **Date** 28<sup>th</sup> February 2017

**Present** Christine Nanguy (Pollokshaws ALN Project), Jim Lee (Glasgow Clyde College), Nadeem Hanif (WSREC), Shaun Pearce- Chair (Glasgow Life), Fiona McGovern (Ardenglen), Mary Rocks (Glasgow Life), Alison Mclachlan (WEA), Gail Cochrane (Fair Deal), Lesley Donaldson (Glasgow Clyde College), Will McKay (Glasgow Life), Sheila White (Glasgow Clyde College)

**Apologies** Cheryl McLean, Victoria McHard, Ruth Forsyth, Sallie Condry, Karen Armstrong, Joanne Aitken.

### AGENDA

### ACTION POINTS

No	Item	Description/Action	Person	Action
1.	<b>Welcome</b>	Shaun Pearce welcomed partners to the meeting. Apologies were noted.		
2	<b>Data Protection</b>	S White asked everyone to check their contact details on the signing in sheet were correct. As this was also the first meeting of 2017 S White wanted to check that everyone was still fine for a group email to be used and circulated. If anyone has any issue with this they should contact Sheila or Victoria.	<b>All</b>	Anyone who does not wish to be part of the group email should email Sheila or Victoria.
3.	<b>Introductions</b>	Partners briefly introduced themselves and their role.		
4.	<b>Previous Minutes/ Matters Arising</b>	Previous minutes were approved. <b>Amendment to minutes:</b> Mary Rocks requested an amendment to point 7 on the agenda.  <b>Matters from the Minutes:</b>	<b>VMcH</b>	Amendment to be made to minutes.

		<p><b>DWP rep:</b></p> <p>A brief discussion took place in relation to the staff changes within DWP and the closure of many job centre. Fiona advised she would try and find out who our local contacts would be. Hugh Spiers is the manager at Castlemilk and also represents DWP at a city level.</p> <p>Jim Lee agreed to circulate the named contacts he has within the EASE Project.</p> <p><b>Venue for future SALP meetings:</b></p> <p>A brief discussion took place regarding locations of future SALP meetings and the benefits of having them in community locations throughout the South area.</p> <p>Ardenglen offered to host the next SALP meeting in April.</p> <p>Glasgow Life offered a venue for the meeting in June</p> <p>Finns Place offered to host a future meeting.</p> <p><b>Review of Glasgow CLD Plan Report</b> – copies were made available at the meeting as per request from last meeting</p>	<p><b>Fiona</b></p> <p><b>Jim Lee</b></p> <p><b>SP / VMH</b></p>	<p>DWP contact</p> <p>Contact Info to be circulated.</p> <p>To agree venue for next set of meetings and to circulate.</p>
5.	<p><b>The Learners Voice/Learner Involvement</b></p>	<p>Following on from the findings of the recent workshop around Glasgow's CLD Plan in September 2016. It was agreed by partners that a further focussed discussion should take place on the findings from the review and in particular around "The Learners Voice".</p> <p>This was achieved through discussion and workshops facilitated by Shaun Pearce from Glasgow Life. Partners were asked to consider the Learners voice and what it meant in a work context. To assist them to consider this. 3 further questions were posed. What are we currently doing to involve and engage with learners in the South Glasgow area? How can we involve and engage with learners from the South Glasgow area? And What resources do we need to give adult learners a voice in shaping provision of services?</p> <p>A report of the findings from this workshop will be written up and circulated.</p>	<p><b>SP / SW / VMCH</b></p>	<p>To write up report form the workshop and circulate.</p>

		<p>A short Life Working Group is to be established to take item forward. S White to email partners to ask for volunteers.</p> <p>Individual Learning Plans were briefly discussed. It was agreed that this should be a future agenda item for discussion</p>	<p><b>SW</b></p> <p><b>All</b></p>	<p>Email partners</p> <p>Future Agenda Point</p>
6.	<b>South Programmes Funding &amp; Project Update</b>	<p><u>Funding</u> SWhite advised all funding from IGF has been committed. Funding must be spent by 31<sup>st</sup> March 2017. All Partner Programmes should have been paid. If your project has any issues, contact Sheila / Victoria ASAP.</p> <p>Glasgow City Council have not yet advised on the annual reporting process. However partners should continue to collect the information using the paperwork that issued along with their funding commitment.</p> <p>S White will recirculate this paperwork to ensure everyone has it</p> <p>S White reported to the partnership that Glasgow City Council have intimated a stand still budget across the IGF programmes. However until the College receives their funding letter no awards can be made.</p> <p><u>Partner updates on programmes</u> Those in attendance spoke about current and upcoming provision.</p> <p><u>Fiona – Only Way is Up.</u> IGF is funding the ICT element of this course. Classes are held 4 afternoons per week from 12 – 3 pm. Learners also access other elements of the OWU programme including the employability award.</p> <p>I Daniel Blake is being shown as part of employability. An end of year showcase is also being planned. Fiona also advised that a Big Lottery Bid is being submitted.</p> <p><u>Glasgow Life: Mary Rocks</u></p>	<p><b>ALL</b></p> <p><b>SW</b></p>	<p>Contact Sheila White if you have any updates for funding.</p> <p>Reporting template to be circulated.</p>

ESOL Employability courses in Govanhill and Gorbals. Both going well. Currently a 10 week programme. Potential learners are being assessed via ESOL testing through City and Clyde. This has helped classes maintain their numbers.

WEA

Alison advised that the structure and recruitment of learners within Galgael in Govan has totally changed. The Literacy drop in is now based in Clyde Community Centre which is the old Whitefield Road Community Hall. Course is open to new learners if anyone has any referrals.

Alison is also working with the new family learning officers, Claire and Mark in relation to the Science Centre. Cheryl is also bringing a group to the science centre in April.

Alison also mentioned the new COGS online resource.

Nadeem Hanif (WSREC) - Current provision includes low level IT classes in the South. Students are looking at progressing onto employment. Currently have 3 classes working on smartphones, tablets and laptops. Services area also being delivered in partnership with YCSA.

Initially working with Laurieston job centre but due to staffing changes this is more challenging and has had an impact on service delivery.

Christine Nanguy (PALS) - Classes include UK General Knowledge class and Family ESOL. Christine is working with Jim Lee to look at identifying learners for the UK General Knowledge class which is the first steps to UK Citizenship. If anyone has any learners who would benefit from this course please get in touch with Christine?

S White also advised that if Christine provided information we would circulate to partners.

Glasgow Clyde:

Team is currently looking at Credit rating some community courses, health and wellbeing, sewing, face painting with enterprise.

<http://scqf.org.uk/>

7.	<b>ESOL Update- Jim Lee</b>	<p>Jim advised that 212 individuals were tested from Aug – Dec and a further 50 in January. This does not include mass testing and support that the project offers. Learners have all been referred to local learning classes.</p> <p>The system of the ESOL register seems to be working well. If you have ESOL provision and would like to recruit from the register, contact Jim Lee for more information. Colleagues are asked to feedback to the register if a student referred is attending classes.</p>		
8.	<b>Adult Achievement Award update</b>	<p>Adult Achievement Awards are now available. Award is available in level 3, 4, and 6 and students will reflect on what they are already learning. Glasgow Clyde College are currently supporting a group from One Parent Family. Annual Conference is taking place on 29<sup>th</sup> March in Newbattle Abbey College.</p>		
9.	<b>Dyslexia Action/ GCVS Project update</b>	<p>SW gave a brief update. This is a joint project by GCVS, Dyslexia Action and Glasgow Clyde College, funded by the Clyde Education Foundation. Students will work through Units of Sound, an online programme looking at reading and spelling. The course will also look at study skills and the students will be supported by an Assistive Technology Officer from Glasgow Clyde College. Two blocks of 10 weeks have been funded. The first block is coming to an end 14<sup>th</sup> Feb 2017 with the new block starting on Tue 14<sup>th</sup> March – 30 May 2017. 10 – 12 Noon in the Cardonald campus.</p> <p>To book a place or for more info contact Victoria on 0141 357 6115 or <a href="mailto:vmchard@glasgowclyde.ac.uk">vmchard@glasgowclyde.ac.uk</a>.</p>		
10	<b>Aye Write</b>	<p>Shaun gave information in relation to Aye Write – Festival Booklets given circulated and confirmed dates of the ESOL / ALN and creative writing events. Contributions can be submitted and learners can also take part or be part of the audience.</p> <p>The ESOL event is being held in the Royal Concert Hall with the ALN event still being in the Mitchell.</p> <p>Information can be accessed at:</p>		

		<a href="http://www.ayewrite.com/Pages/default.aspx">http://www.ayewrite.com/Pages/default.aspx</a>		
11.	<b>AOB</b>	Scotland's Adult Literacies Curriculum Framework Guidelines: learning, teaching and assessment can be found here: <a href="http://www.educationscotland.gov.uk/communitylearninganddevelopment/about/policy/adultliteraciesframework.asp">http://www.educationscotland.gov.uk/communitylearninganddevelopment/about/policy/adultliteraciesframework.asp</a> . This document can be discussed at a future meeting if required.	<b>ALL</b>	Speak to Shaun if you would like to discuss at a future meeting.
12.	<b>Date of next meeting</b>	25 <sup>th</sup> April, Ardenglen Housing Association: Venue to be arranged Dates of future meetings to be re-circulated to partners		

<b>Name</b>	<b>Organisation</b>	<b>Email address</b>
Alison McLachlan	WEA	a.mclachlan@wea.org.uk
Anna Baillie	Drink Wise Age Well	Anna.Baillie@royalvoluntaryservice.org.uk
Catherine Garvie	Scottish Union Learning	cgarvie@stuc.org.uk
Cheryl Mclean	Glasgow Clyde College- Langside	cmclean@glasgowclyde.ac.uk
Christine Nanguy	PALS	pollokshawsaln@gmail.com
Claire Bradley	Glasgow Life	claire.bradley@glasgow.gov.uk
David Bennett	GCVS	davie.bennett1961@gmail.com
Duncan Black	Glasgow Life	db@lawsonblack.plus.com

Emma Collins	The Village Storytelling Centre	Emma@thevillagestorytellingcentre.com
Fiona McGovern	Ardenglen Housing Association	Fiona.mcgovern@ardenglen.org.uk
Frances Bradley	Glasgow Life	Frances.Bradley@glasgow.gov.uk
Gail Cochrane	Fair Deal	GailCochrane@fair-deal.org
Gareth Green	Momentum Scotland (Bridging Services)	ggreen@momentumskills.org
Garry Farquharson	Volunteer Glasgow	Garry.farquharson@volunteerglasgow.org
Gavin Smith		GavinSmith551@hotmail.com
Gerard Mitchell	Alliance Scotland	gerard.mitchell@alliance-scotland.org.uk
Gillian Leslie	Homestart	gillian@homestartglasgowsouth.org.uk
Harry Maxwell	Sacro Supported Accommodation Service	hmaxwell@sacro.org.uk
Jamila Hassan	Together for Better Life	2gether4better16@gmail.com
Jennifer Grant		jennifer22002002@gmail.com
Jim Lee	Glasgow Clyde College	jlee@glasgowclyde.ac.uk
Joanne Aitken	Govan Help	joanne.aitken@govanhhelp.org
Joanne Kavanagh	GCC	joanne.kavanagh@glasgow.gov.uk
Karen Armstrong	GCVS	karen.armstrong@gcvs.org.uk
Karen Gorman	Glasgow City Council	Karen.gorman@glasgow.gov.uk
Lorna Boulton	GCC	lorna.boulton@sw.glasgow.gov.uk
Marc Begley	British Red Cross	marcbegley@redcross.org.uk
Margaret Gilroy	Glasgow Clyde College	mgilroy@glasgowclyde.ac.uk
Marie Dochery	Rosemount Lifelong Learning	marie.dochery@rosemount.ac.uk
Mary McAuley	British Red Cross	mmcauley@redcross.org.uk
Mary Rocks	Glasgow Life	Mary.rocks@glasgowlife.org.uk
Maymoona Awan	WSREC	mawan@wsrec.co.uk
Michelle McBride	GAMH North West Service Centre	volunteerwest@gamh.org.uk
Nadeem Hanif	West of Scotland Regional Equality Council	nhanif@wsrec.co.uk
Pauline Cameron	Clyde Education Foundation	pcameron@theclydefoundation.org
Pauline Gillon	Wellbeing services	Pauline.Gillon@ggc.scot.nhs.uk
Pauline Lunn	Ypeople	p.lunn@ypeople.org.uk
Ruth Forsythe	Finns Place	Ruth@finnsplace.org
Sallie Condy	GCVS	sallie.condy@gcvs.org.uk
Sarah O'hare	Govan Help	sarah.ohare@govanhhelp.org
Scott Christie	Working Rite	scott@workingrite.co.uk
Shaun Pearce	Glasgow Life (South West)	Shaun.pearce@glasgowlife.org.uk

Shayron Anderson	Thenue Housing	shayron.anderson@thenuehousing.co.uk
Sheila White	Glasgow Clyde College - Cardonald	swhite@glasgowclyde.ac.uk
Susan Johnstone	Homestart Glasgow South	susan@homestartglasgowsouth.org.uk
Victoria McHard	Glasgow Clyde College- Anniesland	vmchard@glasgowclyde.ac.uk