

South Adult Learning Partnership

Minutes of Meeting

Location Langside Campus, Glasgow Clyde College **Date** 1st March 2016

Present Cheryl McLean (Glasgow Clyde College), Christine Nanguy (PALS), Claire Bradley (Glasgow Life), Fiona McGovern (Ardenglen Housing Association), Gillian Leslie (Homestart), Jim Connie (British Red Cross), Jim Lee (Glasgow Clyde College), Karen Armstrong (GCVS), Kim Hill (Jobs and Business Glasgow), Maria-Elena Heather (Glasgow Life), Mary Rocks (Glasgow Life), Pat Urquhart- Chair (Glasgow Life), Paulina Trevena (University of Glasgow), Pauline Gillon (Wellbeing Services), Ruth Forsyth (Finns Place), Sheila White (Glasgow Clyde College), Victoria McHard (Glasgow Clyde College)

Apologies Alison McLachlan, Cath McGee, Celia Fisher

AGENDA

ACTION POINTS

No	Item	Description/Action	Person	Action
1.	Welcome and Introductions	The Chair, Pat Urquhart, welcomed all in attendance. Introductions were made around the table.		
2.	Apologies	Alison McLachlan, Cath McGee, Celia Fisher.		
3.	Previous Minutes- Matters Arising	Previous minutes approved and any matters arising are on the agenda to be discussed.		
4.	Input from Pauline Gillon, Wellbeing Services	Pauline introduced herself and her position at Wellbeing Services, within the NHS. The type of therapy that the service provides is called Cognitive Behavioural Therapy (CBT) and it helps users of the service deal with mental health issues such as mild/moderate anxiety and generalised stress in a group setting. The course itself is 4 weeks long and sessions are relaxed and low key. There is no requirement to talk or share stories- sessions are based on		

		<p>relaxation and coping strategies. Users of the service can bring a friend with them if they'd like. Feedback from previous students and tutors has been positive.</p> <p>Individuals who are 18+ who live in the South of Glasgow can use this service and they can be referred through their GP, self-refer through the website or students at college can be referred through Student Advice. The service also provides individual therapy and they have groups focusing on depression, anxiety, self-esteem and sleep problems.</p> <p>Referrals are usually seen within 6 weeks. If more intensive therapy is needed, users of the service will be signposted. The website is available in other languages and interpreters are available for some classes.</p> <p>Pauline handed out books and cards about the service to partners. For more information, self-help and YouTube links visit http://wellbeing-glasgow.org.uk/. Pauline can be contacted on her email address as listed at the end of this document.</p>		
5.	ESOL Update- Register of Interest	<p>Jim Lee gave an update. The 3 colleges in Glasgow (Glasgow Kelvin, Glasgow Clyde and City of Glasgow) alongside Glasgow Life and Glasgow City council put together the ESOL register of interest. It should be the single point of reference for ESOL learners in Glasgow.</p> <p>Learners will input their name, DOB, ESOL level (if known), mobile number and postcode. The student will receive a text letting them know they are on the register and that they will be in touch with details of testing or classes. This register should now be a much easier process for learners to find testing and classes in Glasgow. Claire Bradley raised a point about lack of internet access in classes. Jim asked that anyone in that position can pass on the students contact details to himself and he will input on the website. Hopefully the register will be able to track the learners' progression routes with further funding.</p> <p>The register went live in January 2016. Contact Jim if you need any more information.</p>		

		<p>Flyers and posters have went out to libraries and community centres.</p> <p>Partners are asked to check if their classes are listed on the Learn ESOL Glasgow website.</p> <p>Click here to access the Learn ESOL Glasgow website http://www.learnesolglasgow.com/</p>		
6.	Project updates	<p>Mary Rocks: ESOL classes on a Wednesday in Ibrox Library are very well attended. Currently ESOL testing at Ibrox Library as well. Friday course is popular. Learners will be producing something for Aye Write and will be getting transport to the Mitchell Library.</p> <p>Ruth Forsyth: Access 2 ESOL class currently running on Thursday afternoons. Has 12/13 learners registered but has fluctuating attendance. New tutor in place after a short break.</p> <p>Claire Bradley: Current class in Pollok Library. Mostly women who attend and they are looking at reading menus, checking change, reading signs and booking holidays online. One of the women is now volunteering in a charity shop.</p> <p>Christine Nanguy: Therapist now working with Wealth of Health group. They are looking at fats and sugar in diet, vitamins and healthy lifestyles. Plant to Plate are looking at gardening and cookery. They are working with a community garden and are looking at producing a recipe book. Family ESOL/ICT homework club also taking place.</p> <p>Fiona McGovern: The student numbers are good but fluctuating for 'The Only Way Is Up' programme. There is also a mens film group and a sewing group.</p> <p>Gillian Leslie: ESOL class and crèche is held on a Monday morning in Pollokshaws Burgh Hall. Class is at capacity, 7 families attending and 2 tutors.</p> <p>Cheryl McLean: 2 new ESOL Employability classes in the Gorbals</p>		

		<p>and Govanhill. Have received good feedback from the students. Other current classes include Sewing, Make up, Nails and CSCS. New classes will be starting in April after funding update.</p> <p>Jim Lee: From April 2015 to December 2015 there were 392 ESOL learners tested. 150 learners attended 1-1 support sessions. Assessment structure in Glasgow is clear and well organised. Partners spoke about the issues facing students and the impact this has on classes. Points such as students being rehoused or losing accommodation and therefore unable to continue classes in the area were raised. DWP requirements, sanctions and English Language levels were acknowledged, with partners mentioning frustration when students are unable to continue with college and community classes due to mandatory English classes put in place by the Job Centre.</p>	<p>ALL</p> <p>PU</p>	<p>Liaise with Jim Lee if you would like to advertise your ESOL classes.</p> <p>To invite a representative from the Job Centre to attend future meeting</p>
7.	Annual reporting process for March 2016	<p>Sheila has sent out a monitoring report for partners that should be returned in April. It should be returned with information such as impact statements, what difference your project is making, progression routes, achievements and should support why there should be further funding. Students should be kept anonymous. Let Sheila know if you have any issues returning this document.</p>		
8.	Budget/Funding Update	<p>No funding update at this time. Not able to forward plan at this moment. The March funding meeting has been postponed. The meeting will be rearranged when information is available.</p> <p>Let Victoria know if you haven't been paid after submitting your invoice for funding for 15/16.</p>		
9.	Adult Achievement Award update	<p>The Adult Achievement Awards (AAAs) are a pilot programme through Glasgow Kelvin College and accredited through Newbattle Abbey. 24 learners from Love Milton, Deaf Connections, Langside and Glasgow Life have received the award at level 3 or 4. Some students will be feeding back their experiences to Newbattle Abbey.</p>		

		<p>Cheryl McLean, who supported the AAAs at Glasgow Clyde College, noted that the students loved the award, there was no extra work or time spent on it for the students or tutor. The students are all excited to be receiving their certificates and would like to ceremony to present them. Costs at this time for the AAAs would be printing of the packs and cost of tutor time.</p> <p>Sheila White will update when she has more information on the next stage of the awards.</p> <p>Sheila would like to thank Cheryl for her hard work supporting the learners and tutors.</p>		
10.	The Learners Voice/ Learner Involvement	<p>Learner Involvement postcards have been distributed citywide. They have the Glasgow's Learning phone number on them and they will pass on learners contact details for enquiries in the South area.</p>		
11.	CLD Learning Plan	<p>Copies of a brief summary of the CLD Learning Plan were made available.</p> <p>An electronic copy is available in the distribution drop box or click here to view https://www.glasgowcpp.org.uk/index.aspx?articleid=16484.</p>		
12.	Aye Write	<p>ALN events for the Aye Write festival include a creative writing workshop lead by John Binnie and an ESOL event. The events will include performers and displays. Learners should sign up by 8th March. Footprint templates are available on the Glasgow's Learning website. Children are welcome.</p>		
13.	AOCB	<p>Glasgow's Learning helpline: Let Maria- Elena Heather know if you have any changes or updates to your Literacy or Numeracy provision.</p> <p>Red Cross First Aid: Jim Connie spoke about the Red Cross First Aid course on offer to partners. 1500 people attended courses last</p>		

		<p>year and they had good feedback about their courses. Classes are usually one off, 2 hours long, and aimed at adults who have been identified as having a higher risk of needing first aid. A discussion took place where partners and Jim discussed what subjects they cover such as an elderly group may focus on trips, falls and strokes. Leaflets were made available for partners.</p> <p>Contact Jim if you would like to discuss a class for your group in more detail.</p> <p>Finns Place has an event coming up and passed around flyers.</p>		
14.	Date of next meeting	The funding meeting has been postponed. The next meeting will be held on Wednesday 8th June at 10am in the Cardonald Campus, Glasgow Clyde College.		

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