

# South Adult Learning Partnership

## Minutes of Meeting

**Location** Cardonald, Glasgow Clyde College

**Date** 9<sup>th</sup> June 2015

### Present

Christine Nanguy (PALS), Daniel (Village Storytelling Centre), Maria-Elena Heather (Glasgow Life), Mary Rocks (Glasgow Life), Michael Alford-Chair (Glasgow Life), Pat Urquhart (Glasgow Life), Sallie Condy (GCVS), Sheila White (Glasgow Clyde College), Victoria McHard (Glasgow Clyde College), Yvonne Docherty (GPIN).

### Apologies

Cheryl McLean, Suzanne Wright.

### AGENDA

### ACTION POINTS

No	Item	Description/Action	Person	Action
1.	<b>Welcome</b>	MA welcomed the group		
2.	<b>Apologies</b>	Cheryl McLean, Suzanne Wright.		
3.	<b>Previous minutes</b>	Previous South Partnership and Funding bids meeting minutes were agreed.		
4.	<b>Budget/Funding update</b>	<u>South East</u>  Budget was discussed. Committed the majority of money- £23,000 out of £55,000 has been allocated to Community Projects.  In September the group will look at the budget and check if there is any more money to allocate.  <u>South West</u>		

		<p>Money available for ESOL/ ALN and Family Learning and on target to spend. Partners to liaise with Cheryl McLean to deliver.</p> <p>Annual report is still to be signed off. SW will forward it on when it has been signed off. SW thanked colleagues for providing information for the report.</p>	<b>SW</b>	To send annual report when it has been signed off.
5.	<b>ESOL Research Findings for Glasgow</b>	<p>Research was commissioned through Glasgow Colleges regarding ESOL provision. It was to provide a picture about the Glasgow area eg where there is over/under provision and where Glasgow should be providing ESOL Classes. Recommendation from research includes improving marketing materials and streamlining paperwork. Further discussion on ESOL provision took place including a conversation on central coordination for ESOL eg hub and satellite centres. ESOL portal will still be available for learners/prospective students online.</p> <p>Glasgow Clyde College informed partners that the CLD team can provide basic ESOL classes across a wider area now (NW and SE).</p> <p>May be testing on Tuesday nights at Ibrox - still in discussion with Emily Bryson.</p> <p>ESOL app similar to the ESOL map was brought up with information regarding providers and venues. Details will be looked into.</p>		
6.	<b>Adult Achievement Awards</b>	<p>The Adult Achievement Awards are launching through Education Scotland and Newbattle Abbey College. It will be accredited though Napier University. A focus group for practitioners and a pilot group was formed. It launched in May and it is in the draft phase at the moment. The award is credit rated 3, 4-6, Access 3, Intermediate 1 and Higher. There are 3 parts to each award.</p> <p>SW passed around information documents including tutor guides, journal and workbooks. Awards are flexible and reflective and about the learning process/what they have learned. 100 learners to take part and it is free at the moment- may be a cost in future. 5 pilot groups across Scotland- a variety of students including young offenders and Gaelic speakers. Roll out in September</p>	<b>SW</b>	Will send on any information as soon as it become available.

		with some students at Glasgow Clyde.		
7.	<b>North West Launch- South Input</b>	North West Partnership will be launching at the end of June and MA will discuss what works well for the South Partnership at the launch. MA asked South Partners if there is anything about the Partnership that they would like to highlight to those in the NW partnership. Points raised by South partners include: Good support, development, ability to make connections, efficient and supportive route for funding, well organised, sharing tutors, partnership work and resources.		
8.	<b>Staff Development- GCVS</b>	<p>GCVS were introduced to the group. They are funded to provide support to projects citywide including CLD training. A training programme and information was handed out including details on: Development, Swap shops, Providers Network and Up-skilling. Upcoming sessions include Working Memory, Dyslexia Friendly Practice and ICT. There is also a survey link if you would like bespoke training.</p> <p>No extra funds available for tutors to be paid to attend training. A further discussion will be needed.</p>		
9.	<b>Name of Group/ Self Evaluation</b>	<p>It was suggested that the name may be confused with Scottish Learning Partnership (SLP). It was put forth that it was not confusing as the SLP are no longer the Scottish Adult Learning Partnership. It was discussed and agreed that the group name shall stay the South Adult Learning Partnership.</p> <p>Focus Group- MA proposed that we will self-evaluate again at future meeting</p> <p>Discussions/Questions may include: Areas for Improvement, When the group meets, What we do, meeting times etc.</p> <p>MA to invite Glasgow Life staff to facilitate</p>		
10.	<b>Learner Involvement</b>	<p>MA asked the group should we begin a Learners Forum similar to the North East Partnership.</p> <p>It was agreed that now the group has stabilised and we have further funding it will be important to engage with learners in a different style of meeting,</p>		

		<p>separate from the partnership meeting. MA is happy to chair.</p> <p>It was suggested that some learners be consulted about what they may like to see happen and this will be fed back at a future meeting. Several ideas were brought up including 'Speed dating', informal drop in meetings and questionnaires.</p>		
11.	<b>AOCB</b>	<p>PALs: a collection of posters, stories and postcards were distributed and they will also be distributed among local libraries and communities.</p> <p>WW1/PALs DVDS will be ready to be distributed soon.</p> <p>A discussion was raised regarding the distribution emails: the volume of emails and print outs for meetings. It was suggested that a drop box could be used for emails to avoid duplication and the large volume of distribution information. It was also suggested that people may be less likely to check the drop box. Further discussion at a future meeting. Print outs of emails being brought to meetings will also stop.</p>		
12.	<b>Date of Next Meeting</b>	2 <sup>nd</sup> September at 10am in Langside Campus, Glasgow Clyde College.		

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