

# South Adult Learning Partnership

## Minutes of Meeting

**Location** Glasgow Clyde College      **Date & Time** 20.10.14 10am-12pm

### Present

Michael Alford Chair (Glasgow Life), Sheila White (Glasgow Clyde College), Rowan Maguire (Glasgow Clyde College), Gillian Leslie (Homestart), Louise Dobbie (Glasgow City Council), Bill Logan (Toryglen Community Base), Emma Collins (Village Storytelling), Christine Nanguy (PALS), Pat Urquhart (Glasgow Life), Alison McLachlan (WEA), Mary Rocks (Glasgow Life)

### Apologies

Coleen Willoughby, Fiona McGovern, Garry Farquharson, Celia Fisher, Tracey Henderson, Cheryl McLean

### AGENDA

### ACTION POINTS

No	Item	Description/Action	Person	Date
1.	<b>Welcome and Introductions</b>	The meeting was chaired by M Alford. As there were new colleagues present introductions were made around the table. A warm welcome was extended to Louise from Democratic Services.		
2.	<b>Previous Minutes</b>	Minutes approved		

3	GCC Integrated Grants Fund and Area Committee Input	<p>Louise Dobbie from Democratic Services was invited to speak to the partnership in relation to the area grants and integrated grants funds. This was not about funding specific to any of the partners projects and was a more general overview.</p> <p>Louise distributed handouts regarding <b>the area partnership fund</b> for everyone's information. The area budget ranges from £53000 - £70000 which is based on population size and is really about local need. There are guidance notes to assist in the completion of the application form. It is then processed by a local officer and discussed at partnership meetings. Dates of these are in the guidelines. It can be a joint or a single application. Cannot be used for statutory obligations. Can be used for small pilot projects ( 12 weeks limit). Forms will be circulated electronically by Louise.</p> <p>Some members asked about who their grant officer is. Louise advised contact details are on the guidance notes.</p> <p>Louise advised that projects can apply for "additional funding" for materials and resources.</p> <p><b>Integrated Grants fund</b> update was given. Potentially funding will be for 3 years. This year there are a number of programmes. Fairer Communities, Sustainable Communities, Safer Communities, Youth</p>		

		<p>Employment and Young People, Alcohol and Health &amp; Wellbeing, &amp; Vulnerable People and Families.</p> <p>Applicants choose the most appropriate programmes and pick outcomes etc.</p> <p>A lengthy discussion around the bid the Partnership would like to submit took place.</p> <p>Deadline for submissions – 5<sup>th</sup> September 2014.</p>		
4	Staff Development - CPD	<p>The issue of staff development had been raised at previous meetings and ties into the possibility of the partnership applying for funding on behalf of all the represented organisations for CPD opportunities.</p> <p>It was agreed that S White would email everyone to ask about CPD requirements and the potential for a “Pop up training Event”.</p>	<b>SW</b>	
5	ALN referral process	<p>Carried forward to the next meeting.</p> <p>ALIS is available on line.</p> <p>Michael will re-circulate mapping information</p>	<b>MA</b>	
6.	Statement of Ambition	To be carried over to the next meeting		
7.	AOCB	<p>Michael highlighted the forthcoming changes to ESOL requirements. Learners require to attend 16 hours per week and need to show they have moved up a level otherwise sanctions may be put in place.</p> <p>Private contractors are being brought in to deliver this on behalf of DWP. City of</p>	SW MA	

		<p>Glasgow has put in a bid to be a provider. S White will check if Glasgow Clyde have submitted anything.</p> <p>Glasgow Life is restructuring again. Michael will keep group informed .</p> <p>GCVS CLD Event – Rowan gave everyone feedback from this event.</p> <p>Mary informed everyone of the adult literacy course being held in Gorbals library.</p> <p>Dates of future meetings to be agreed and circulated</p>	<p>MA</p> <p>MA</p>	
8.	Date and time of next meeting	Wednesday 8 <sup>th</sup> October 2014 10am – 12 Noon Toryglen Community Base		

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