

## BOARD OF MANAGEMENT

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**Minute of the Extraordinary meeting of the Board of Management held at 5.30pm on Thursday 12 February 2015 in Cardonald Campus, Seminar Room 4.**

### Present

George Chalmers (Chair)  
Jim Hamilton (Vice Chair)  
Les Jacobs (Board Member)  
Elaine Proudfoot (Board Member)  
Gordon Reid (Board Member)  
Ken McKie (Board Member)  
Aileen Ponton (Board Member)  
Susan Walsh (Principal)  
Peter Laverie (Teaching Staff Member)  
Sally Pickles (Support Staff Member)  
Barclay McCrindle (Student President)  
Angela Clocherty (Student Member)

### In attendance

Eleanor Harris	Vice Principal, Curriculum
Brian Hughes	Vice Principal, Strategy and Performance
Janet Thomson	Vice Principal, Resources
Tracy Elliott	Director of Finance
Lorraine McGaw	Director of Organisational Development
Iain McPherson	EIS Union Representative
Mary Gibb (Minutes)	Administrator to BoM

### Apologies

Richard Leggett (Member)	
Paula Dixon	EIS Union Representative

### ACTION

#### 12/02/01 Welcome and Apologies

G Chalmers welcomed all to the Extraordinary Board of Management meeting. Apologies were noted from R Leggett and P Dixon.

#### 12/02/02 Declaration of Interests

None noted.

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### **12/02/03 Determination of Other Business**

None noted.

### **12/02/04 Governance and Relationships with GCRB**

B McCrindle presented two letters to members which he had written to H McLeish, Chair of Glasgow Colleges' Regional Strategic Board (GCRB) and L Howells, CEO of the Scottish Funding Council (SFC) reference the comments made by H McLeish about the Principals of the 3 Colleges at the GCRB meeting on 15 December 2015.

L Jacobs queried why B McCrindle had sent the letters without the GCC Board of Management having sight of them first. B McCrindle commented that he had sent them in his capacity as a GCRB Board member and as the President of GCC Student Association but not representing the GCC Board.

A discussion took place around the circumstances of the comments and how it affected Glasgow Clyde College (GCC) and Board.

- After the comments a letter was sent from G Chalmers to H McLeish in which G Chalmers advised H McLeish that he would like to build a positive relationship with the GCRB.
- S Walsh informed the Board that the issue with the GCRB is separate from the comments made by H McLeish.
- S Walsh requested that the GCC Board members support her and resolve the issue with the GCRB. Members agreed that a meeting should be set up between S Walsh, G Chalmers, an independent member, H McLeish and a GCRB member. S Walsh stated that this was not a grievance but needs resolving.
- G Chalmers volunteered J Hamilton to attend the meeting. J Hamilton agreed.

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After a lengthy discussion G Chalmers advised the GCC Board of Management that it needs to find a working relationship with GCRB and focus energies on what was best for the College.

### **12/02/05 Chairs and Principals Meeting Outcomes 19 January 2015**

A discussion took place on the meeting outcomes.

S Walsh advised members there were areas of concern concerning what information goes to the Regional Board. As Principals are not members of the GCRB this deprives the Board of expertise and advice. Colleges acted together for the Regional Outcome Agreement but this will cause financial challenges. There were also a number of legal issues.

G Chalmers informed members that he has raised the issue of why the GCRB excludes Principals. This issue is still being addressed. He also informed members that he had spoken to the SFC about this issue. He also queried if L Howells had replied to B McCrindle. B McCrindle confirmed he had and advised members they will be setting up a meeting.

G Chalmers informed members that he will write to H McLeish inviting him to a Q&A session with the GCC Board of Management to discuss issues such as Governance. G Chalmers reminded the Board that this session should be strategic.

A Ponton asked what the relationship between the Executive Director, GCRB and 3 College Boards was. S Walsh described the role of the Chief Officer but said the relationship had not been defined yet.

G Chalmers suggested the GCC Board of Management should try and engage with other GCRB members to discuss collective Governance.

G Chalmers stated 3 action points had arisen. He would have a 1:1 meeting with J Hamilton, H McLeish to be invited to a meeting with the GCC Board and that Board members should concentrate on GCC.

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### **12/02/08 EIS Questions and Letter to Board**

T Elliott and M Gibb left the meeting.

EMT and L McGaw left for the second part of this item.

### **12/02/06 Financial Issues**

EMT and LMcGaw re-joined the meeting

T Elliott and M Gibb re-joined the meeting.

#### **Model FM**

J Thomson spoke to the paper and described how the model had been slimmed down, explained why parts were taken out and commented that there were concerns on how the model was drafted. The Model FM was issued by SFC for comment by 20 February 2015.

K McKie asked what the College was accountable for. S Walsh explained that the College was a charity and has responsibility through accountable officers.

S Pickles asked what special severance was. S Walsh explained it was similar to voluntary severance but for special circumstances like the case previously discussed at the Organisational Development meeting.

#### **Funding Allocation Circular**

J Thomson spoke to the paper explaining the regional allocation and tabled a paper showing the difference between 2014/15 and 2015/16. J Thomson explained the difference was associated with growth and at year 2015/16 the figures involve credits instead of WSUMs.

European Social Fund – This needs to be agreed at inter-regional level. There is a meeting scheduled next week with SFC and Learning and Teaching representatives.

K McKie asked if money is reducing how much delivery of activity is being done. J Thomson commented that growth was coming to Glasgow. E Harris commented that the College will deliver an increase in the volume of activity.

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G Chalmers commented that it would be useful if this could be explained in a simple report i.e. what the College is receiving in ESF and what the College is doing with it.

### **RSB Funding Proposal**

S Walsh spoke to the paper and informed members that the College should expect a large reduction for aid. A discussion took place on why the teaching grant should not be reduced and the level of funding the Regional Strategic Body (RSB) would receive as they will be taking on tasks from SFC.

P Lavery commented that it was very clear that it was a RSB responsibility along with the SFC. A Ponton asked what the GCC could do. S Walsh responded that the GCC Board of Management should inform H McLeish that the teaching grant should not be used to support the Strategic Board, that this was an issue for SFC. P Laverie commented that the College should highlight the budget constraints and what the impact would be if there was a reduction in money.

S Walsh suggested that the College should make representation to the SFC in partnership with the RSB.

### **SFC Financial Adjustments for Student Support and Other Purposes to March 2015**

T Elliott spoke to the paper discussing student support funds, accounting implications and finding a way that doesn't damage sector funding.

### **12/02/07 Colleges Scotland – National Bargaining Update**

L McGaw gave an overview of the Colleges Scotland Board, on it there are 13 regional chairs with several committees associated with it. There is one group of Regional Chairs setting the terms and conditions. They have been working with the Trade Unions to set foundations for national Terms and Conditions and to agree the Recognition Procedures Agreement (RPA).

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L McGaw advised members that the RPA had to be signed by the end of March 2015 but as the legal standing is missing from the agreement the College should take legal advice however not signing the RPA was not an option for the Board. L McGaw also commented that the Board should identify any pitfalls and request to postpone the pay negotiations for 2015/16. The risk for industrial action is heightened as soon as the RPA is signed as it is a national Union.

K McKie asked what the risk would be, if there was not enough funds to pay staff. S Walsh commented that legal advice was required. S Walsh also advised members that there will be a session on 2 March 2015 for all assigned college chairs to share issues and understand of the RPA. G Chalmers would like a short concise report of changes.

### **12/02/08 Curriculum and Estates Review**

E Harris gave an overview of the Curriculum and Estates Review to members. The core WSUMs breakdown and ESF figures will be available once the plan comes out, it is work in progress just now. The WSUMs will reduce in core by 3600 but there will be an increase in ESF in 2016. Overall there will be a net reduction of 1400 WSUMs.

E Harris briefed members on the staffing implications – these are spread across several areas and the Directors of Faculty have been working with Heads of Curriculum to see how the timetables will work. Social Sciences will possibly be affected due to reducing the Higher programme with the introduction of HNC instead. Physics and maths may be affected too.

E Harris informed members as this is still work in progress the College is not sure what the impact will be but once ascertained the Unions will be involved in talks.

### **12/02/09 Equalities Impact Assessment on Decision Made**

- Student Support
- EIS presentation



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**12/02/10 Review of Papers**

Members content with papers.

**12/02/11 Any Other Business**

None noted.