

## BOARD MEETING

Date of Meeting	21 December 2016
Paper Title	Governance Update
Agenda Item	16.149
Papers	16.149A and 16.149B
Responsible Officer	Gillian Murray, Clerk To The Board
Status	Disclosable
Action	For Noting

### 1 REPORT PURPOSE

- 1.1 The purpose of this report is to bring members of the Board of Management up to date with governance matters which have arisen since the last Board meeting.

### 2 UPDATE

#### 2.1 BOARD MEMBER RECRUITMENT

The Board member application process closed on 31 October with the applicant's being shortlisted in November 2016. Applicants have now been selected for interview with interviews being held in January 2017. The panel will include the Chair of the Audit Committee of the Glasgow Colleges' Regional Board, Paul Buchanan.

#### 2.2 EXTERNAL EFFECTIVENESS REVIEW

We have engaged the services of Polley Solutions Limited to take forward the external Effectiveness Review. A timetable of activity has been agreed and is as follows:-

Activity	Dates
Initial discussion and agreement of format and questionnaire	Undertaken w/b 7 <sup>th</sup> November
Collation of information for desktop review	By 9 <sup>th</sup> December 2016
1:1 discussion with chosen board members and staff (1 hour each)	January 2017
Observation of board meeting	21 <sup>st</sup> December 2016

Completion of desktop review	13 <sup>th</sup> January 2017
Facilitated board workshop to evaluate performance	9 <sup>th</sup> February 2017
Draft report produced for discussion with chair and board secretary	By 17 <sup>th</sup> February 2017
Final report provided to Clyde College	By 14 <sup>th</sup> March 2017

### **2.3 BOARD SELF-EVALUATION**

The Board completed a Survey in August 2016. An analysis of the results is attached. (Paper 16.149A)

Comments made by those responding to the survey, along with the results themselves, suggest that further work is required in the following areas:-

The Board Committees regularly review student and staff surveys  
 The College has in place an effective Complaints Procedure  
 The Board ensures effective communication with stakeholders

The results will be used, along with the External Effectiveness Review, to build our Development Plan.

### **2.4 CODE OF GOOD GOVERNANCE**

A review of the Code of Good Governance has been carried out and areas for further work have been identified. A table is attached setting out what work is required and how this will be taken forward (Paper 16.149B).

### **2.5 SECTION 22 REPORT**

Board members were previously advised that the Section 22 Report of Glasgow Clyde College was to be placed before the Scottish Parliament's Public Audit Committee on the 5<sup>th</sup> and 6<sup>th</sup> October. In advance of that, board members were further advised that the Section 22 report had been taken off the Agenda due to the ongoing Judicial Review process being taken forward by a former Board Member.

It is understood that the Judicial Review process has almost reached a conclusion, with evidence having been given and a decision of the Judge

being awaited. Once the Judge issues his decision, the Public Audit Committee will assign new dates for consideration of the Section 22 Report. Further updates will be provided by email.

**3. RISK ANALYSIS**

The matters dealt with address Glasgow Clyde College's governance arrangements. By ensuring that these matters are properly addressed GCC will ensure that its governance meets the expectations of the Scottish Funding Council, Scottish Government, GCRB and other relevant stakeholders.

**4. LEGAL IMPLICATIONS**

There are no specific legal implications associated with this paper.

**5. FINANCIAL IMPLICATIONS**

There are no specific financial implications associated with this paper.

**6. REGIONAL OUTCOME AGREEMENT IMPLICATIONS**

As per above at 3.

**7. HAS AN EQUALITY IMPACT ASSESSMENT BEEN CARRIED OUT**

N/A