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**BOARD OF MANAGEMENT MEETING**

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| Date of Meeting     | 29 March 2017   |
| Paper Title         | College Balanced Scorecard                                      |
| Agenda Item         | 17.17   |
| Paper Number        | 17.17A  |
| Responsible Officer | Janet Thomson, Vice Principal Resources and College Development |
| Status              | Disclosable   |
| Action              | For Discussion  |

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**1 REPORT PURPOSE**

- 1.1 This report considers the College's Balanced Scorecard which has been developed and is proposed to be used as the overall monitoring tool for the main Key Performance Indicators for the College.

**2 RECOMMENDATION**

- 2.1 Members are invited to discuss the College Balanced Scorecard.

**3 BACKGROUND**

- 3.1 A 'balanced scorecard' is a strategic planning and management tool used extensively in business, industry, government and non-profit organisations to align business activities to the vision and strategy of the organisation. It assists in improving internal and external communications and in monitoring organization performance against strategic goals'
- 3.2 The proposed Glasgow Clyde College Balanced Scorecard is attached which identifies a number of internal college performance indicators derived from the College Development Plan as well as external influences through the Glasgow Regional Outcome Agreement (ROA) and the requirements of the Scottish Funding Council (SFC). The key performance indicators (KPIs) identified enable performance measurement, target setting and trend analysis, as well as providing the basis for Faculty and Unit operational planning.
- 3.3 Progress on targets is monitored on a regular basis. KPIs are collected and reported on an ongoing basis as they become available throughout each year with different reporting times dependent upon availability of the information involved. Monitoring of the KPIs will assist in building an overview of performance and trends to inform planning for the following

year.

**3.4** Members are requested to discuss the proposed Balanced Scorecard as developed.

#### **4 Risk Analysis**

**4.1** There is a risk that the college will not ensure sufficient progress if achievements against target are not regularly monitored and acted upon, and used in conjunction with external benchmarking within the Glasgow Region and the college sector as a whole.

#### **5 Legal Implications/Financial Implications/Regional Outcome Agreement Implications**

**5.1** There would be financial implications and Regional Outcome Agreement implications from a number of the KPIs in the Balanced Scorecard as indicated in the narrative on the attached.

#### **6 Has an Equality Impact Assessment Been Carried Out?**

**6.1** N/A