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## AUDIT COMMITTEE MEETING

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Date of Meeting	8 March 2017
Paper Title	Staff Development Internal Audit Report IT Strategy / IT Network Arrangements Internal Audit Report Space Management Business Process Review Report
Agenda Item	17.05
Paper Number	17.05.A, 17.05.B and 17.05 C
Responsible Officer	Henderson Loggie, Internal Auditors
Status	Disclosable
Action	For Discussion

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### 1. REPORT PURPOSE

The purpose of this paper is to present to the Committee the following reports which have been produced by the College's Internal Auditors, Henderson Loggie.

- Staff Development Internal Audit Report
- IT Strategy / IT Network Arrangements Internal Audit Report
- Space Management Business Process Review Report

### 2. RECOMMENDATION

Committee Members are invited to review and discuss this paper.

### 3. BACKGROUND

The Staff Development internal audit report concludes that there is a satisfactory level of assurance in this area with the system meeting the control objectives with some weaknesses present. The report contains three minor risk priority 3 recommendations.

The IT Strategy / IT Network Arrangements internal audit report concludes that there is a satisfactory level of assurance in this area with the system meeting the control objectives with some weaknesses present. The report contains two medium risk priority 2 recommendations and three minor risk priority 3 recommendations.

The Space Management Business Process Review report identifies several areas for consideration or improvement and all the identified proposed suggestions are designed to enhance efficiency and effectiveness. These will need to be fully considered by the College as some of them will involve systems development or changes to workflows. No issues which are subjecting the College to material or significant risk were identified during this review.

**4. RISK ANALYSIS**

There are no specific risk implications in this paper.

**5. LEGAL IMPLICATIONS/ FINANCIAL IMPLICATIONS/ REGIONAL OUTCOME AGREEMENT IMPLICATIONS**

The College is required to have an internal audit function undertaken each year as part of the Financial Memorandum.

**6. HAS AN EQUALITY IMPACT ASSESSMENT BEEN CARRIED OUT**

N/A